

**FREDERICK COUNTY PUBLIC LIBRARIES BOARD OF TRUSTEES
MINUTES OF MEETING
OCTOBER 11, 2017**

The Frederick County Public Libraries Board of Trustees Meeting convened at 7:00 p.m. on October 11, 2017 at the C. Burr Artz Library, Frederick, Maryland.

BOARD MEMBERS PRESENT: C. Greenway, K. Kane, D. Kiser, G. Laugelli, and S. Manny,

BOARD MEMBERS ABSENT: B. Poteat, C. Smith and Council Member Liaison, T. Chmelik.

STAFF PRESENT: D. Batson, Director; J. Kelly, Associate Director; S. McDuff, Associate Director; S. Lauchner, Coordinator/Library Collections; J. Vogel, Youth Services Coordinator; B. Hissong, Community Services Coordinator; A. Sherwood, Finance/Office Manager; J. Marshall, Systems Manager; C. Hall, Branch Administrator – C. Burr Artz Library; B. Heltebridle, Assistant Branch Administrator – C. Burr Artz Library; R. Bowers, Branch Administrator – Middletown/Walkersville Libraries; T. Lebherz, Branch Administrator – Brunswick Library; A. Whitney, Branch Administrator – Urbana Regional Library; E. Dingle, Branch Administrator – Thurmont/Emmitsburg Libraries; D. Buker, Virtual Branch Administrator; and L. Tibbs, Recording Secretary.

CITIZEN REMARKS: None.

APPROVAL OF MINUTES: C. Greenway requested a correction be made on page five – Item d - Election of Officers, to reflect that Cheryl Smith be listed as Chair of the Nominating Committee and that she (Candy Greenway) be listed as Chair of the Finance Committee. K. Kane thereafter made a motion to approve the minutes of the September 6, 2017 FCPL Board of Trustees Meeting as corrected; seconded by S. Manny. No further discussion.
VOTE: Unanimous.

CHAIR'S REPORT: Mr. Laugelli stated that he was fortunate enough to attend community meetings at Point of Rocks and Myersville. It was a very nice experience to see communities that are so excited and engaged about their libraries. At each meeting there was an abundance of questions and no one was taking anything for granted.

DIRECTOR'S REPORT:

a. FCPL – Update: Catie Hall introduced Beth Heltebridle, the new Assistant Branch Administrator for the C. Burr Artz Library. Ms. Heltebridle stated that she is super excited to be at the C. Burr Artz Library. She noted that she previously worked at Carroll County Public Libraries having started there in 2004. She further added that she worked in a number of different positions at a number of a different branches within Carroll County. Before coming to the C. Burr Artz Library in August, 2017, her last position was as Children's Services Supervisor

with Carroll County Public Libraries. She noted that it is nice to be back in a busy branch and noted that she is energized by the work and staff here at FCPL.

Mr. Batson noted that Staff Day was held on Monday, October 9, 2017 at the Bar T Ranch. It was a very successful Staff Day. There was a guest speaker and break-out classes. The County Executive also came to Staff Day. The County Executive is very supportive of libraries and we appreciate her coming and giving her welcome to the staff. Staff planned the entire day and it worked out very well.

Thereafter, Mr. Batson stated that there were two community meetings held in September. One meeting was in Point of Rocks and the other one was in Myersville. The meetings were very different.

He noted that as everyone might recall, FCPL received an offer of a church from one of our benefactors to expand the Point of Rocks Library. After the County had an engineer look at the property, the Church would not work out because the cost was too high. Some ideas were put together and there was a town meeting called. There were many people there to express their feelings and views. It was a very healthy meeting at Point of Rocks. At this time, this is a work in progress. There is no time frame at this time but we will continue to have communications about this matter.

Later in September we had a community meeting in Myersville. Everyone was able to look at the initial plans of the Myersville Library. Mr. Batson noted that he has built a lot of libraries and the Myersville Library will be a gorgeous library. The community will be extremely happy. The architect did a very good job. From what communications we have received, members of the Town of Myersville also thought everything looked nice too. Mr. Batson advised that if everything goes through with the CIP, they should break ground for the Myersville Library in July, 2018.

Mr. Batson noted that although Sheila McDuff will be making a presentation later this evening regarding the Walkersville Library, he added that the Walkersville Library is still scheduled to open in approximately March, 2018.

b. CIP/Budget – Update: Mr. Batson advised that staff had a series of meetings with Rick Harcum, Budget Officer for Frederick County. When researching the past, Amanda Sherwood found some little blips in communication when figuring out the budget so a series of meetings were set up with Rick Harcum. Mr. Batson noted that working with Rick Harcum and other County staff on this matter has been a true joy. Mr. Harcum understood what our questions were. We were able to work things out. Mr. Harcum presented a white paper to the County Executive which she approved and there is now better communication regarding funding information. Mr. Batson wanted to give a “shout out” to Rick Harcum and his department. Everything worked out well and it worked out for the benefit of both entities. Kudos to Amanda Sherwood and the budget office.

Mr. Batson stated that staff won't start working on next year's budget until after the November FCPL Board of Trustees Meeting. The audit will be presented at the November meeting. Staff needs the numbers from the audit in order to work on the budget.

Thereafter, Mr. Batson noted that FCPL has four projects listed in the next CIP. Those four projects include 1) finishing up of the Walkersville Library; 2) construction of the Myersville Library which is scheduled to begin construction next year; 3) the Middletown Library is scheduled for design/engineering in Fiscal Year 2021; and 4) the East County Regional Library is listed in Fiscal Year 2023. Mr. Batson stated that the East County Regional library will be near Rt. 144 and Eaglehead Drive. There has been a Memorandum of Understanding signed with the developer for the East County Regional Library so we are making progress.

Mr. Batson thereafter reviewed year-to-date statistics through August, 2017. This time last year, we were concerned about the statistics, however, this year's statistics have taken off like a rocket. In August, 2017, circulation was up 16.4%, patron visits were up 34%, new patron registrations were up 2.5%, children's programming was up 19% and attendance at children's programming was up 15.3%. The year-to-date figures reflect that circulation is up 11.4%, patron visits are up 23.5%, children's programming is up approximately 13% and attendance at children's programming is up 35%. He noted that he has seen preliminary figures for September and the figures look very good.

NEW BUSINESS:

a. Financial Report: Amanda Sherwood reviewed the financial statement which contains tentative numbers as of August 31, 2017. FCPL's revenue is showing at 2%. She explained that donations, the ending fund balance and the general fund revenue are not reported until the end of the year so she just wanted to let everyone know that everything is looking good and the figures at this point are totally normal for this time of the year.

As far as expenditures are concerned, FCPL is at 11%. She noted that equipment maintenance and materials may seem very high, however, those figures include pre-paid items from Fiscal Year 2017 so the same thing will happen at the end of this year and everything will even out. She added that at this time FCPL is looking really good.

Thereafter, she reviewed the Grant and Contribution Report. FCPL has applied for three additional grants totaling approximately \$18,000. FCPL received individual contributions for Early Literacy, Greatest Need, and The Maryland Room. The total received from grants and contributions so far is approximately \$56,000 for this fiscal year which is about \$7,000 more than the previous year.

b. Summer Reading Update: Janet Vogel stated that she is very excited to talk about the Summer Reading Challenge because FCPL had a record breaking year. Last year we had a record breaking year but this year we smashed all of those records. There was an 84% increase in participation over 2015. Statistics increased in most categories. The teen numbers went up a

lot. The total number of participants this year was 11,677. Staff did an amazing job. This is the third year for having over 10,000 participants and we were really close to 12,000 participants.

She further noted another exciting statistic and that was the number of program completers. This means that people took the time to learn about the program and to finish the program. This includes kids, teens and adults who are reading and learning all summer long. FCPL's goal is to eliminate the summer slide. This past year was a long summer and FCPL wanted to provide a number of learning opportunities. There were 3,261 people who completed the program. This was a 41% increase over 2016 and 2016 was one of the bigger years. These numbers reflect that FCPL had a fun and engaging program that people were interested in doing as a family and community.

She thereafter displayed a slide which showed the number of participants who earned a badge. In order to earn a badge, the participant had to earn 200 points which was doing four things or completing a quarter of the program. As a result, there were 27,980 hours of reading time logged as part of the program.

Ms. Vogel showed a wrap-up video with more statistics, an overview of the program, and a thank-you to the sponsors who made this program possible.

She wrapped up by saying that FCPL could not do this program without the support of the community, sponsors, corporate donors, community partners and the wonderful library staff who come up with the amazing programs and activities that we do every year.

Mr. Laugelli noted that the list of sponsors is remarkable. Ms. Vogel stated that she wished Jessica El-Zeftawy was here tonight to take some of the credit for that because this program has grown so much as a result of the work that she has done. FCPL is finally able to offer a lot of things that the community was asking us for as a result of her work.

c. Development Update: Janet Vogel noted that due to the fact that Jess El-Zeftawy is attending the Association for Fundraising Professionals Leadership Conference in Cincinnati, Ohio, she will be making a presentation tonight on Jess's behalf. Mr. Batson added that Jess received a scholarship to attend the conference.

Ms. Vogel stated that everyone may remember Jess speaking about Giving Tuesday last year. Last year was FCPL's first year participating in Giving Tuesday. Giving Tuesday is a global day of giving. The idea is to take the power of social media and encourage people to give to their community. This is the sixth year of Giving Tuesday. It is celebrated the Tuesday after Thanksgiving. It follows Black Friday and Cyber Monday. Giving Tuesday kicks off the giving season for many non-profits as you go into the end of the year giving cycle. It encourages people to celebrate giving and giving back. It is not just about money but it is also about giving back your time and participating in the community.

Last year, FCPL had a good number of participants. We are very excited to see why people love

the library using that Giving Tuesday hashtag. There were over 30 new donors last year and we raised more than \$2,000. We hope that everyone will join those donors this year.

Ms. Vogel provided some statistics – there were over 1.6 million gifts last year in 98 countries resulting in \$177,000,000. All gifts were made online in a single day. These statistics are remarkable because online giving is just a small percentage of the total charitable giving (7.2%).

She noted that FCPL will once again be one of the organizations participating this year in Giving Tuesday. We encourage everyone that loves the library to participate in Giving Tuesday. You can contribute with your stories as well as funds. It is everyone coming together to do extraordinary things. Janet provided a calculation that Jess did that shows that if every library patron would make a \$2.00 donation to the library (one dip in the dip jar), it would result in over \$300,000 and that could build all of the early literacy spaces or refurbish our libraries or update technology or provide service to the under-served parts of Frederick County. The possibilities are truly endless.

Ms. Vogel noted that there will be lots of social media posts on Twitter, Facebook and Instagram in the days leading up to and including Giving Tuesday which is November 28, 2017. There will be e-mails sent to FCPL newsletter subscribers and there will be signs placed throughout the library system. When you see these posts, please share them within your network. Save the date on your calendar and make a note to participate in Giving Tuesday. You can use Giving Tuesday or My Giving Story as your hashtag. You can also make your gift online at FCPL.org/support.

Thereafter, Ms. Vogel provided an update on the early literacy learning spaces at Urbana and Walkersville. Staff (Jess, in particular) has been out in the community talking to anyone who will listen to our message about the importance of early literacy and helping kids by providing these spaces.

Ms. Vogel reminded everyone that nearly half of Frederick County's children were not ready when they entered kindergarten in 2016. 46% of children didn't demonstrate that readiness and 63% of the children were from low-income homes. This is where libraries can help and make a huge difference. Everything that FCPL does is free and open to the public and we really try to facilitate as much as we can through our trained library staff and through all of our great programs and services to make sure these kids are getting the information and services they need.

She displayed some images of the market truck and farmer's market kiosk. We will be fundraising for Urbana and Walkersville together. Urbana has a very diverse cultural community. One of the challenges when one lives in a household where English is not the primary language, the children are entering school with a greater disadvantage. By providing early literacy services in their home language along with English will really help the children get ready for school. There will be things in a variety of languages. There will be fruits and vegetables from their home countries that they will recognize. This will be a great way to connect parents and children with their culture and help them feel more positive about their heritage.

Ms. Vogel displayed some of the colors that will be used in the early literacy space at Urbana. The market truck will be accessible to the children so they can get in it and “drive” it like they can the tractor at C. Burr Artz Library. She displayed a photo containing a sneak peek at what it will look like. There will also be interactive panels and great learning activities.

In each of the communities, we try to add in particular details. There will be a hawk up in the sky as part of the early literacy space at Urbana Library in honor of the Urbana Hawks.

Ms. Vogel noted that in Walkersville and surrounding communities, 30% of the children receive free or reduced meals. This means that there are a number of low income families. There are no free children’s museums in Frederick County. There is no free literacy access in the County except for the library. By providing that extra access in the Walkersville community, we will make sure there will be learning opportunities ready to go for those kids. In the early literacy space at Walkersville there will be a milk truck and a farmhouse kiosk with a kitchen. She noted that one of her favorite parts of this space is that FCPL was able to add in a customized Maryland license plate to the milk truck that says “Lions” which is for both the mascot at the Walkersville High School and the Glade Valley Lions Club who was a leadership gift provider.

Ms. Vogel further noted that FCPL is funded through public support but also through our generous sponsors and donors. She encouraged everyone out there in “TV Land” to help out FCPL. This early literacy campaign is the first of what we hope will be the first of many opportunities for donors and community members to see the value that public libraries provide to the public by our services and programs.

The fundraising for the early literacy project kicked off on March 31, 2017 when we broke ground for the Walkersville Library. There were e-mails sent out, social media posts, etc. and so far it has been successful. FCPL has received a number of leadership gifts. A leadership gift represents 10% of the building costs for the branch project. In many cases, the donors have chosen to give more. She thanked the Glade Valley Lions Club, the Friends of the Urbana Regional Library, The Little Friends of the Walkersville Library at the Children’s Center of Walkersville and the Friends of the Walkersville Branch Library. She noted that FCPL is well on its way to meeting its goal. As of today, over 400 people have supported this project, and we are hopeful to have everyone out there in “TV Land” support us in this very important project. Staff will continue to push this project every day/every month until we secure the funds necessary for this project.

Ms. Vogel advised everyone that they can support the project by visiting FCPL.org/support or by sending a check made out to FCPL, 110 E. Patrick Street, Frederick, MD 21701. Your gift will make a real difference in the lives of the children in our community. She thanked everyone for their support.

Mr. Laugelli noted that supporting early literacy is of great benefit not only to the children but to the entire community.

d. Construction Update: Ms. McDuff stated that although she gave an update last month on building projects, you can count on this being an agenda item for a very long time.

She provided an updated timeline for the Walkersville Library. Drywall is beginning to be installed as well as some landscaping is being done. Exterior/Interior finishing will continue in November and December. At some point in January, 2018, the building will be turned over to the County. February, 2018 will be a “move-in” month. Maintenance will be doing punch list items in February as well. In March, 2018, there will be a grand opening. It is hoped that we will be able to nail down a date soon for the grand opening. Hopefully, by the November Board Meeting, we will be able to provide a firm date for the grand opening.

Ms. McDuff displayed some drone pictures of the Walkersville Library. These drone pictures were provided by ECI Construction. The drone pictures reflected construction progress of the Walkersville Library from July through September 11, 2017. She thereafter displayed some pictures of the interior of the building as well as some other pictures from the contractor so everyone can see the progress of the building.

Mr. Laugelli noted that it won't be long until the basic construction is completed. Mr. Laugelli inquired whether the County does anything when the building is turned over to them. Ms. McDuff stated that maintenance will take care of a number of things and IIT staff will work with our staff to make sure everything is hooked up. There are a number of other things that happen behind the scenes once the building is turned over to the County.

Thereafter, Ms. McDuff noted that there was a public input meeting for the Myersville Library on September 26, 2017. The meeting went very well. She noted that one of the teachers from the Myersville Elementary School had his civics class attend the meeting so they could see how a public meeting works and it was great to see all of these kids. The kids were so plugged in and they asked great questions. The questions the kids asked were thought provoking. She noted that members of the Myersville community came out to the meeting and there was a lot of great input. The architect will take things back and incorporate what he can into the design.

Ms. McDuff stated that FCPL hopes to hear about the capital grant in January, 2018. The recommendations have already been sent but until they are voted on, FCPL doesn't know how much is being proposed to be given to Frederick County. Construction of the Myersville Library is expected to begin in July, 2018 with a tentative opening in May, 2019. Ms. McDuff thereafter displayed pictures of the preliminary design of the Myersville Library. The library will be a little larger than planned (just over 7,000 square feet) in order to accommodate the trolley installation at the Myersville Library. The architect did an amazing job and came up with a design that is unique and fits the community really well. She pointed out a glassed in area on the pictures presented and noted that this is the area where the trolley will be. One of the features that they are hoping to acquire is to have actual trolley tracks coming out into the community space to tie the trolley in with the park and community. We are really trying to make the community library in Myersville the center point of that community along with the community park. There is a lot

to take into account to make that happen.

Ms. McDuff noted that there will be shared parking with the community park. She thereafter reviewed the floorplan of the building. The library will include a nice meeting room at the front of the library, a sizeable children's area that will have glass enclosures to try to break down noise, a small patio area for public use and outdoor programming, the trolley area, study rooms and a quiet reading area. The architect has really managed to squeeze in all of the important things into this building.

C. Greenway inquired whether the trolley will actually be coming into the building. Ms. McDuff noted that the trolley will basically be glass enclosed. This is mainly for security and safety purposes because staff would not be able to see if there were people behind the trolley. We want to make sure we are keeping the public safe and the artifact secure as well. Basically, there will be restricted access to the trolley, if needed. Once we see how restoration goes, that will determine how much access the public will have to the trolley. The trolley is very old and it needs considerable restoration. The Town of Myersville is taking care of the restoration of the Trolley. Mr. Batson added that the Town of Myersville not only bought the trolley but they committed money for the exterior restoration of the trolley. The interior of the trolley will need to be dealt with later and that is why we are concerned about not giving full access to the public.

Mr. Laugelli stated that he never heard about the trolley until he started reading about it. It is quite a fascinating history and it was crucial to the development of that whole area.

Ms. McDuff noted that the Town of Myersville has been great to work with. They have contributed as much as they can as often as they can.

Mr. Laugelli added that the Town of Myersville is making a great effort to make the library an integral part of the neighborhood.

e. Kanopy: Sharon Lauchner provided an overview of Kanopy. Kanopy went "live" on Tuesday, October 10, 2017. Kanopy is a video streaming service. Not so long ago Kanopy was only available in academic libraries. It has only been within the last year that it has been made available to public libraries. FCPL was getting requests for Kanopy from students who were used to having access to Kanopy while they were in college. FCPL heard from a variety of patrons (all ages) inquiring about Kanopy.

FCPL also has Hoopla which also offers video streaming but Kanopy and Hoopla are two totally different services. These services are complimentary as far as the content they offer. One does not replace the other.

Kanopy has over 30,000 films. Its emphasis is on independent, foreign, Criterion films, and various documentaries including PBS documentaries. The set-up is similar to Netflix or Hulu. Another thing Kanopy offers is Great Courses. FCPL has been getting a lot of requests for Great Courses online and Kanopy offers the entire collection. FCPL does offer Great Courses as CD

books and DVDs but patrons have been requesting an online version. She noted that on the search bar in Kanopy you can just type in Great Courses and all of the courses will be displayed or you can search by any given title as well.

Ms. Lauchner then reviewed how a patron can get their own Kanopy account. She noted that a person must have a library card and a valid e-mail address. Once a patron signs up for Kanopy, an e-mail will be sent to the patron's e-mail address so that the patron can confirm who they are.

Ms. Lauchner thereafter noted that Kanopy can be accessed via FCPL's website as well as a Kanopy app. Kanopy works on all kinds of devices. It is expected that Kanopy will be very popular.

C. Greenway inquired whether Kanopy is on the Apple box. Ms. Lauchner was not sure but she is sure that there are probably work arounds because Kanopy is so flexible.

Ms. Kiser noted that she saw Kanopy on the Facebook feed yesterday and within two minutes she had it up and going and had her first movie.

Mr. Laugelli inquired whether he could watch movies on his phone. He was advised that he can watch movies on his phone.

Ms. Manny inquired as to how long the check-out period is for Kanopy. Ms. Lauchner stated that the loan period for films is 3 days and a patron can check out 10 items per month. The 3 day period begins when the patron hits the "watch" button and that becomes the check-out date and that is when the countdown starts for the 3 days. The 10 check-outs per month will reset on the first of each month.

Mr. Laugelli inquired whether it is like e-books and that at the end of the 3 day period, it is gone. He was advised that it just goes away after the 3 day period.

Ms. Manny inquired about the check-out period for Great Courses. Ms. Lauchner advised that the time period is also 3 days. The courses are broken up in segments so it is quite manageable. Ms. Lauchner noted that with documentaries there may be six episodes to it, so each episode can be watched one at a time.

Ms. Kiser inquired about the negotiations FCPL was having with Hoopla regarding the prices Hoopla was charging FCPL. Ms. Lauchner stated that staff has been working with Hoopla. She noted that as of November 1, 2017, the content will be changing slightly and that is due to budget considerations. Some of the content will not be available that has been available in the past through Hoopla. She added, however, that almost all of that content is available in other sources such as Overdrive and Cloud Library. Cloud Library has the e-books and Overdrive has e-books and e-audio.

f. Capture the Flag: Mr. Marshall advised that in August, 2017 during one of his meetings with

James Kelly, Mr. Kelly was very excited about a program that he learned about at MAPLA. During MAPLA, Mr. Kelly heard a presentation by Bob Kuntz from Carroll County Library in conjunction with MAGIC, Inc. and the program was called Capture the Flag. Thereafter, Mr. Marshall's department became responsible for coordinating this program for FCPL. Through some conversations with Bob Kuntz and staff at MAGIC, Inc., FCPL has now agreed to sign on to do Capture the Flag.

Mr. Marshall thereafter described Capture the Flag. He stated that it is a programming and cryptography competition. For those individuals that are into Information Technology, this is a very big deal that FCPL can do this. The competition involves problems and puzzles to explore computer programming and information technology security concepts. Cryptography is secret codes and embedding messages. Steganography includes hiding information inside pictures. The competition also includes general coding techniques and trouble shooting. The competition also gives students the opportunity to compete against other teams.

Prizes will be awarded to the overall top-placing teams. Thrillingly, no experience is necessary. Anyone can basically come into the library that is interested and may take part in the competition. As mentioned earlier, this competition is in partnership with Carroll County Library and the Mid-Atlantic Gigabit Innovation Collaboratory, Inc., otherwise known as MAGIC, Inc.

Mr. Marshall noted that the competition is geared to young adults, ages 13 – 23, who have an interest in information technology. FCPL will be reaching out to the public schools and career technology center as well as students at the community college to let them know about this program/competition. FCPL will have teams that will consist of up to four individuals. The competition will be broken down into multiple difficulty levels. Cameras will be set up as well as the large screen in the STEM Lab in order to live stream everything to the Carroll County Media Center where they will be coordinating a live feed out to social media and possibly Carroll County's local cable channel. MAGIC, Inc. will also be posting the competition on their Facebook page.

As mentioned earlier, there will be teams from throughout the State who will be competing together. FCPL's competition will be held at the C. Burr Artz Library in the STEM Lab on November 4, 2017 from 11:00 a.m. – 4:00 p.m. FCPL will provide computers to any individual that cannot provide their own computer, however, competitors will be encouraged to bring their own computer/laptop. Library staff will act as coaches to lend a hand. The coaches will provide help and encouragement but coaches will not be solving the problems for the competitors. There will be a live scoreboard from the Carroll County Media Center so teams can keep track of how well they are doing in the competition. Mr. Marshall advised that so far there will be teams from Westminster, Laurel, Bowie and Hagerstown as well as Frederick. This list may grow as we get closer to the competition date.

Registration for the competition is done through MAGIC, Inc.'s website or registration can be done through FCPL's website by accessing our programs page. All members of a team must sign

up individually. When an individual registers, they must include their team name. FCPL can have a total of 5 teams with up to 4 individuals per team. There is no fee to register.

Mr. Marshall thereafter displayed a video containing a type of puzzle that would need to be solved during the competition. Following the video, he noted that students will log into a remote computer system that will be hosted by MAGIC, Inc., and once they are logged in, they will be presented with a series of puzzles that they have to solve. The competitors will receive points on how quickly they solve the puzzle and how many steps it takes the competitor to solve the puzzle.

C. Greenway inquired about the age group that can sign up for the competition. Mr. Marshall stated that the competition is open to anyone from 13 – 23 years of age.

Ms. Manny inquired as to how often these competitions are held. Mr. Marshall stated that he believes they are held twice a year right now. The last one was held in Carroll County in April, 2017. He noted that if this competition is successful, we may consider having the competition at multiple locations within Frederick County such as at the Urbana and Thurmont Regional Libraries in addition to the C. Burr Artz Library.

Ms. Manny further inquired as to what the response has been so far. Mr. Marshall advised that so far FCPL has just done a “soft push” and we already have two teams signed up. Some of the individuals on our teams competed previously at Carroll County but they are opting this time to be closer to home. Staff will be contacting students at the school system and see what response we get. If all of FCPL’s team become full, we can direct students to some of the slots that are available in our neighboring cities. If this would happen, we would know that next time the competition comes around, that FCPL needs to have another session in another location.

BOARD QUESTIONS AND COMMENTS: Mr. Laugelli noted that as he has said many times before, this is just another example of the vibrant staff of the library.

OTHER CITIZEN REMARKS: None.

The next meeting will be held on Wednesday, November 1, 2017 at 7:00 p.m. at the C. Burr Artz Library – 110 E. Patrick Street, Frederick, MD.

S. Manny made a motion to adjourn the meeting; seconded by D. Kiser. No further discussion.
VOTE: Unanimous.

The meeting adjourned at 8:07 p.m.



George Laugelli, Chair
Frederick County Public Libraries Board of Trustees